



Bookshop Studios – Booking Terms & Conditions

All beneficiaries that apply for part-funded rehearsal space with Bookshop Studios, via the Jacob Billington Trust (JBT) agree to the terms and conditions as stated below.

1. Terms of Booking

- 1.1 All bookings must be made via the JBT website using the correct booking form.
- 1.2 Completion of the booking form does not guarantee rehearsal space. The booking is not complete until explicitly stated and confirmed by JBT or Bookshop Studios.
- 1.3 All bookings are subject to the availability of Bookshop Studios.
- 1.4 Both JBT and Bookshop Studios reserve the right to reject applications if they feel it is necessary.
- 1.5 JBT does not take any responsibility for incidents and/or accidents that occur at Bookshop Studios during part-funded rehearsal time. The health and safety of beneficiaries whilst at Bookshop Studios falls solely on the management and staff at Bookshop Studios.
- 1.6 Beneficiaries can raise any issues or concerns they have with Bookshop Studios directly. If this is not possible, beneficiaries can contact JBT to raise their concerns or issues. This can be done by emailing admin@jacobbillingtontrust.com
- 1.7 Beneficiaries agree to have photographs/videos taken of their rehearsals by JBT trustees, should they be present at the time of rehearsal. This is for the sole purpose of posting on social media. Beneficiaries have the right to request not to be photographed/videoed.

2. Eligibility

- 2.1 Only bookings made through the correct booking form on JBT website are eligible for discounted rehearsal spaces via JBT.
- 2.2 All beneficiaries must have at least 1 member of the attending party under 25 years of age to qualify as a 'young person' and be eligible for JBT funding.
- 2.3 JBT and Bookshop Studios reserve the right to ask for proof of age in the form of an official government ID.



2.4 JBT and Bookshop Studios reserve the right to reject and cancel bookings should they find that any of the eligibility requirements have not been met/have been falsified.

3. Payment

3.1 Beneficiaries should pay 50% of the agreed cost to Bookshop Studios upon their request. JBT will send the other 50% to Bookshop Studios upon receipt of invoice.

3.2 JBT will only pay 50% of the agreed fee for rehearsal time attended. It is the responsibility of the beneficiaries to communicate directly to Bookshop Studios should they not be able to attend pre-booked sessions.

3.3 JBT accepts no responsibility for any fees or charges incurred by the beneficiary from Bookshop Studios.

3.4 At no point can any transaction of funds take place between beneficiaries and JBT. All funding must go directly from JBT to Bookshop Studios via bank transfer upon receipt of an invoice from Bookshop Studios.